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03/08/2020

### **Family Update – On-site attendance application form attached**

As you are aware the situation with the coronavirus continues to evolve.

Please note that the directive from the Chief Health Officer and the Education Department is that **all students who can learn at home must learn at home.**

**All students will be learning from home as of 5<sup>th</sup> August**, except for children on days when they are not able to be supervised at home and it is deemed through the Department of Education and Training (DET) application process that no other arrangements can be made.

This is not an action being taken lightly, it is a necessary action due to **Victoria being in a declared State of Emergency** and I understand it may cause you and your family concern and stress. Please know this step is being taken to slow the spread of the virus and ensure the health and safety of all Victorians.

Attached to our Website, is an **application form for on-site attendance**. If you feel you have grounds to request your student attend school, you must complete and return the attached application. This application will be reviewed, and you will be informed if your application has been successful or otherwise. **No student is permitted to be on the school grounds without the approval, by the school principal, of an official application.**

Application forms will be distributed weekly, and must be submitted weekly by Thursday for approval for attendance the following week.

For students who have approval to attend on-site will only be permitted to enter the school buildings if they are in good health and it is very important that students are aware school will run very differently to what students are familiar with. The following protocols will be strictly applied:

- Each student will have their temperature taken upon arrival and must thoroughly sanitize their hands prior to entering the school building.
- **Parents and/or carers will not be permitted to enter the school buildings and can contact the school via email or phone.**
- **Students will be collected by a member of the school leadership team at 8:50am.**
- **Bus travelers are to wait in the undercover area on arrival.**
- **Students MUST wear a mask at all times.**
- Students with approval to be at school must attend in full school uniform.
- Students will be required to hand their mobile phones for the duration of the school day.
- Students at school will be supervised to complete the same remote learning platform as the students at home.

- Social distancing of at least 1.5metres for students and staff will be maintained at all times.
- Students will not be in their usual classrooms or be supervised by their normal classroom teacher.
- Students will be supervised by a roster of Teaching and Education Support staff at a ratio of 1:10.

Most of our teachers will also be working from home. All of them have been working hard to put curriculum plans in place to ensure continuity of learning and to support the wellbeing of all our students.

Work is also underway to identify students who do not have access to digital technologies at home.

This is clearly going to be a challenging time for all of us, and we will all be learning and adjusting our practices as the situation evolves. It is going to be critically important that we work very closely together to ensure that we provide the very best possible support for the ongoing wellbeing and learning of our students and your children.

The Department of Education and Training's Learning from Home website provides information and resources for parents and carers: <https://www.education.vic.gov.au/parents/learning/Pages/home-learning.aspx>

Further information regarding coronavirus (COVID-19) and schools can be found on the Department's website, which will continue to be updated as the situation evolves: <https://www.education.vic.gov.au/about/department/Pages/coronavirus.aspx>

Thank you for your support during this time.

Yours sincerely,

*Kimberley Tempest*

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Principal